

Argyll and Bute Council – Corporate Governance Action Plan 2021/2022

Ref	Improvement actions	Success measures	Key dates	Lead
CG-1	Continue to engage with the Scottish Government and other local authorities to determine the most efficient and effective way of ensuring the Council can provide a waste solution which complied with the 2025 Bio-degradable Municipal Waste Ban	Progress made in identifying appropriate solution	31 March 2022	Head of R&I
CG-2	Further develop the Council's Counter Fraud Team	2 year pilot successful and SMT agree to it becoming a permanent feature of the Councils' establishment	31 March 2022	Head of FS
CG-3	Progress the project to upgrade the Council's general ledger system with an anticipated go live of 1 April 2022	System in place and monitoring of effectiveness undertaken	31 March 2022	Head of FS
CG-4	Complete the development of the automated interface between the Property Management System (Concerto) and the Financial System (Oracle) to process contractor payments	Interface in place and monitoring of effectiveness undertaken	30 September 2021	Head of CS

Appendix 3

CG-5	Review of the scheme of delegation in relation to property matters to ensure decisions are taken at the correct level	Appropriate delegations agreed and monitoring of effectiveness undertaken	31 March 2022	Head of CS
CG-6	Enhance reporting of workforce planning to the Strategic Management Team and Elected Members	Reporting process in place and working well	31 March 2022	Head of CSS
CG-7	Further progress the work to digitalise all document and evidence exchanges for Local Development Plan 2 'Examination in Public'	Digitalised system in place and monitoring of effectiveness undertaken	31 March 2022	Head of D&EG
CG-8	Respond to the findings of the Scrutiny Review of the Strategic Housing Fund which is to be reported in June 2021	All actions identified are progressed	31 March 2022	Head of D&EG
CG-9	Continue to improve quality and accuracy of asset information which will benefit asset valuations, calculations for utilities costs and asset management	System in place and monitoring of effectiveness undertaken	31 March 2022	Head of CS
CG-10	Further progress the implementation of a self-billing approach using CareFirst for payments to social care providers	Processes and procedures in place and monitoring of effectiveness undertaken	31 March 2022	Head of FS